

Community Living Ontario is seeking a dynamic and self-motivated individual to fill the role of:

Permanent Bilingual Student Links Coordinator – Ottawa (\$48,500 a year)

Community Living Ontario is a non-profit, province-wide federation which advocates for, promotes, and facilitates the full participation, inclusion and citizenship of people who have an intellectual disability. We are a progressive leader in the developmental services sector representing more than 12,000 individuals, families, member organizations and community partners.

As part of a provincial organization - Community Living Ontario, the **Student Links** Coordinator reports to the Manager and is responsible for the implementation of the Student Links Program in the Ottawa region. **This position requires you to work remotely from your home office.**

The Student Links Initiative provides opportunities for secondary school students who have an intellectual disability to gain new experiences and to explore new possibilities for themselves. It is intended to enhance the capacity of students with intellectual disabilities to make valued contributions to their community, in accordance with their individual gifts.

Students are provided with an opportunity to meet and be matched with a mentor who can connect them to information and opportunities in their areas of interest. Coordinators, while promoting the natural network surrounding the student, will assist the student in exploring their interest, recruiting a mentor, and developing a mentorship. Coordinators will facilitate ongoing connections between students, mentors, families, their networks, and the community at large.

Successful candidates will possess a combination of the following qualifications, experiences, and skills:

- Bachelor's degree or College diploma in a relevant area of study or an equivalent combination of education and experience.
- A minimum of 5 years of work-related experience.
- Bilingual in both official languages (written and verbal) is required
- A commitment to engaging the francophone community
- A well-developed awareness of barriers facing people who have an intellectual disability and knowledge of appropriate address of these barriers to inclusion.
- Having personal experience with a person or people with an intellectual disability is an asset.
- Commitment to the principles and vision of the community living movement
- Strong networking skills and habits
- Adept at welcoming community members to collaborate with students who have intellectual disabilities and their families.
- Experience in working with diverse and intersectional populations and individuals who have experienced marginalization.
- Adept at thinking big, and inspiring others.

- Able to develop creative engaging mentorship plans.
- A motivated self-starter who is organized, independent, and comfortable working with remote supervision.
- Coordination skills
- Initiative and leadership skills
- Comfort in developing virtual mentorships.
- Conscientious and diligent with respect to documentation and note-taking.

Applicants Must:

- **Submit a Cover Letter with their Resume by November 18, 2021.**
- Have a valid Ontario's Driver's license and access to a vehicle for the purposes of work.
- Possess a current acceptable "Vulnerable Person Sector Criminal Reference Check" at the time of interview.

Interested candidates should send resume and cover letter to hr@communitylivingontario.ca. **We thank all applicants for their interest, however, only those considered for an interview will be contacted.**

Community Living Ontario is an equal opportunity employer and is strongly committed to diversity and inclusion. Applications from all qualified candidates are welcome. Applications are strongly encouraged from people with disabilities, racialized people, Indigenous people, and people from the LGBTQ2+ community. If you require any form of accommodation connected to this application, please let us know.